

Civic Quarter Regeneration Meeting (Teams)
10 January 2022 – 09:00

Attendees: Cllr Mark Butcher; Cllr Anne Crampton; Cllr Katie Davies; Cllr David Neighbour; Cllr Richard Quarterman; Cllr James Radley (Chairman); Emma Foy; Amy Summers; Gabrielle Ellen; Joanne Rayne; Lee Rome (Minutes)

Olivia Paine	HLM Architects
Cllr Sue Tilley	Fleet Town Council
Janet Stanton	Clerk, Fleet Town Council
Elizabeth Weighill	Hampshire County Council (Library Service)

Apologies: Cllr Bob Schofield

1	Welcome from the Chairman	ACTIONS
	The Chairman welcomed the attendees.	
2	Introductions	
	The group members were reintroduced to each other due to the attendance of Cllr Sue Tilley and Janet Stanton who were substituting for Cllr Bob Schofield.	
3	Visioning Posters Review and Comments	
	<p>The visioning & public engagement posters were introduced. These covered:</p> <ul style="list-style-type: none"> • The Vision – Why changes to the area are required, challenges and opportunities, the proposed upgrading and reorganising of current facilities. Critical success factors and public contribution/ buy in to the setting of these were discussed. • Future Ambition – posters to set the vision and reassure that current facilities/ services would be retained and improved. Themes included Leisure & Performance Venue, Community Hub & Ideas Store, Improved Public Realm, Shared Community & Civic Workspace. • Timeline – setting out the process, including critical success factors feedback, viability and cost analysis, design refinement, further public engagement, the planning application and project realisation. • Initial Ideas Posters – sketches of ideas with costs & benefits to generate discussion which would be supported by a public engagement document. 	

	<p>It was confirmed that these would be sent out to all Committee Members for more detailed review.</p> <p>Members discussed:</p> <ul style="list-style-type: none"> • Further clarity around the communication of the 'WHY' of the project, and work done by other Councils in this area (e.g., Rushmoor). • The balance between being visionary and communicating that current facilities/ services would be retained and improved and initiating a conversation around the positive and negative implications of changes made. • The potential need for a poster covering potential Retail, Residential and Medical uses of the site. • How any boards would be displayed around Fleet, and potentially the wider Hart District. • How the strategy should ensure it included older residents (such as those in care facilities) and younger people including those in schools. • A consistent engagement strategy with a focus on ensuring maximum reach. • Teams Live, recorded & other virtual events, Councillor Videos and Virtual presentation rooms. • The project name going forward. • The launch date and completion date of the public engagement and the impact of the pandemic on engagement strategy. • The need to communicate results of the engagement, how this would be done and the timing. <p>ACTION: Members were asked to provide feedback on the posters developed to OP before Monday 17th January.</p>	ALL
4	Engagement of 'Direct Interest Stakeholders' update	
	<p>Engagement with 'Direct Interest Stakeholders' had not been conducted as it was felt further clarity of the project was required before this could take place.</p> <p>A targeted presentation during the public engagement for direct interest stakeholders (e.g., Fleet Bid, local retailers etc.) was discussed.</p>	
5	Timeline	
	The need to take into account the approaching election purdah period, and also impending government review due 25 th January on 'Plan B' was noted.	

	<p>Due to the pandemic, it was agreed that the public engagement process should proceed online, and that current materials produced would be adapted for this. Cost implications would need to be considered.</p> <p>Feedback to the public of the engagement results would be made after the election period.</p> <p>The requirement of more regular meetings as the public engagement launch approaches was noted.</p> <p>ACTION: Agenda item for next meeting, 'Teams Live Event/ Webinar', how this will be delivered, who will present etc.</p> <p>ACTION: Adapt posters/panels for use as part of digital engagement, and update considering requested member feedback.</p> <p>ACTION: Develop draft engagement plan for discussion at next meeting.</p>	<p>GE/JR</p> <p>OP</p> <p>AS/GE/OP</p>
6	AOB	
	None.	
7	Date of next meeting	
	The next meeting would be held on Tuesday 25 th January at 9am.	
	Meeting ended at 10.21am	